

Submitted by: Chair of the Assembly at the  
Request of the Mayor  
Prepared by: Department of Health  
and Human Services  
For reading: September 27, 2011

CLERK'S OFFICE

**APPROVED**

**ANCHORAGE, ALASKA**

**AR No. 2011-255**

Date: 10-11-11

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING  
2 ONE MILLION FIVE HUNDRED NINETEEN THOUSAND EIGHT HUNDRED  
3 THIRTY-EIGHT DOLLARS (\$1,519,838) FROM THE STATE OF ALASKA,  
4 DEPARTMENT OF HEALTH AND SOCIAL SERVICES AS A GRANT TO THE  
5 STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231) FOR THE CHILD  
6 CARE LICENSING PROGRAM IN THE DEPARTMENT OF HEALTH AND HUMAN  
7 SERVICES.

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10 THE ANCHORAGE ASSEMBLY RESOLVES:

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12 **Section 1.** That the sum of One Million Five Hundred Nineteen Thousand Eight  
13 Hundred Thirty-eight Dollars (\$1,519,838) is appropriated from the State of Alaska,  
14 Department of Health and Social Services as a grant to the State Direct/Federal  
15 Pass-Thru Grants Fund (231) for the Child Care Licensing Program in the  
16 Department of Health and Human Services.

17  
18 **Section 2.** This resolution shall be effective immediately upon passage and  
19 approval by the Assembly.

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21 PASSED AND APPROVED by the Anchorage Assembly this 11th day of  
22 October, 2011.

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25 \_\_\_\_\_  
26 Chair of the Assembly

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28 ATTEST:

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31 \_\_\_\_\_  
32 Municipal Clerk

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34 **Department of Appropriation:**  
35 Department of Health and Human Services \$1,519,838

# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 516-2011

Meeting Date: September 27, 2011

**From: MAYOR**

**Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE MILLION FIVE HUNDRED NINETEEN THOUSAND EIGHT HUNDRED THIRTY-EIGHT DOLLARS (\$1,519,838) FROM THE ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES TO THE STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231) FOR THE CHILD CARE LICENSING PROGRAM IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.**

This appropriation will provide the funding necessary to continue child care monitoring, enforcement, and planning activities. The period of this grant is from July 1, 2011 through June 30, 2012.

The Department of Health and Human Services (DHHS) operates the Child Care Licensing Program (CCL) which has been responsible for licensing child care centers since 1988. On September 23, 2004 the role of the unit was expanded to full child care home licensing responsibility. CCL is fully responsible for issuing licenses and enforcement.

In the previous year, the CCL served 117 licensed child care centers, which offer Anchorage 8,097 spaces for child care. In serving child care homes, 169 were assisted with 1,243 spaces for child care. The program investigated 143 complaints and assisted approximately 285 new applicants.

The following budget is submitted:

State Direct/Federal Pass-Thru Grants Fund (231)

**REVENUES:**

| <u>ACCOUNT NUMBER</u>   | <u>ACCOUNT NAME</u>           | <u>AMOUNT</u>      |
|-------------------------|-------------------------------|--------------------|
| 231-233311G-9398-BP2011 | State Grant Revenue—Pass Thru | \$1,506,000        |
| 231-233311G-9825-BP2011 | State Grant Revenue—Direct    | \$ 13,838          |
|                         | <b>TOTAL</b>                  | <b>\$1,519,838</b> |

**EXPENDITURE:**

| <u>ACCOUNT NUMBER</u>   | <u>ACCOUNT NAME</u>           | <u>AMOUNT</u>      |
|-------------------------|-------------------------------|--------------------|
| 231-233311G-1101-BP2011 | Salaries and Wages            | \$ 710,150         |
| 231-233311G-1401-BP2011 | Benefits                      | 545,325            |
| 231-233311G-2101-BP2011 | Office Supplies               | 2,500              |
| 231-233311G-2201-BP2011 | Operating Supplies            | 2,500              |
| 231-233311G-3101-BP2011 | Professional Services         | 1,302              |
| 231-233311G-3201-BP2011 | Communications                | 1,550              |
| 231-233311G-3202-BP2011 | Postage                       | 500                |
| 231-233311G-3203-BP2011 | Wireless Airtime              | 450                |
| 231-233311G-3302-BP2011 | Mileage                       | 250                |
| 231-233311G-3333-BP2011 | Travel                        | 2,150              |
| 231-233311G-3601-BP2011 | Maintenance & Repair          | 2,000              |
| 231-233311G-3805-BP2011 | Dues/Subscriptions            | 100                |
| 231-233311G-3828-BP2011 | Tuition Local                 | 300                |
| 231-233311G-5609-BP2011 | Office F & F < \$5000         | 3,450              |
| 231-233311G-6145-BP2011 | General Liability             | 9,587              |
| 231-233311G-6147-BP2011 | Workers' Compensation         | 39,484             |
| 231-233311G-6222-BP2011 | Fiscal Support                | 58,284             |
| 231-233311G-6232-BP2011 | Human Services Administration | 58,285             |
| 231-233311G-6923-BP2011 | CS IGC Operating Grants       | 81,671             |
|                         | <b>TOTAL</b>                  | <b>\$1,519,838</b> |

THE ADMINISTRATION RECOMMENDS THE APPROVAL OF ATTACHED RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE MILLION FIVE HUNDRED NINETEEN THOUSAND EIGHT HUNDRED THIRTY-EIGHT DOLLARS (\$1,519,838) FROM THE STATE OF ALASKA, DEPARTMENT OF HEALTH AND SOCIAL SERVICES AS A GRANT TO THE STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231) FOR THE CHILD CARE LICENSING PROGRAM IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

Prepared by: Cynthia Herr, Sr. Office Associate, Department of Health and Human Services

Approved by: Diane Ingle, Director, Department of Health and Human Services

Concur: Cheryl Frasca, Director, Office of Management and Budget

Fund certification: Lucinda Mahoney, CFO

|                                   |             |
|-----------------------------------|-------------|
| 231-233311G-9398-BP2011           | \$1,506,000 |
| 231-233311G-9825-BP2011           | \$ 13,838   |
| (2011 Child Care Licensing Grant) |             |

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor